

## PowerSchool Notification Set-Up

### 1.) Access our school website & click on Towne Tech

[Towne Parents](#) [Student Life](#) [Special Education](#) [Towne Tech](#) [Guidance & Counseling](#) [Staff](#) [Policies & Forms](#)

Franklin Towne Charter Elementary School / Towne Tech / PowerSchool

## PowerSchool

Franklin Towne Charter uses PowerSchool, an online management system to schedule courses, take attendance, store grades, produce transcripts and reports cards, and much more. Parents can securely access real time information related to student's progress.

To access PowerSchool, you'll need an account.

### [Student and Parent Login](#)


A PowerSchool parent account was likely already created on your behalf. Please contact the school if you are unsure. To reset your password, skip to the "Forgot your PowerSchool password" section below.

To create a new parental account on PowerSchool, click below for instructions:

### [Parent Account Setup Instructions](#)

### 2.) Click on Student & Parent Login ----> Type in your credentials

## FRANKLIN TOWNE CHARTER SCHOOLS

 PowerSchool SIS

### Parent Sign In

[Sign In](#) [Create Account](#)

**Username**

**Password**

[Forgot Username or Password?](#)

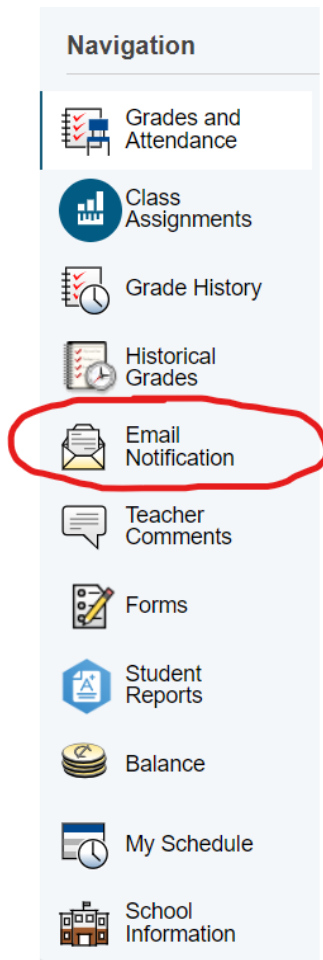
[Sign In](#)

### Student Sign In

Students - Click the button to sign in. You will be redirected to the Student sign in page.

[Student Sign In](#)

**3.) Look at the navigation bar on the left and select Email Notifications**



**4.) Click all that apply**

What Information Would You Like to Receive?	
Summary of Current Grades and Attendance	<input checked="" type="checkbox"/>
Detail Report Showing Assignment Scores for Each Class	<input checked="" type="checkbox"/>
Detail Report of Attendance	<input checked="" type="checkbox"/>
School Announcements	<input checked="" type="checkbox"/>
Balance Alert (Note: will only be sent when student is low on funds)	<input checked="" type="checkbox"/>

5.) Scroll down to the bottom of the page under Frequency --> How Often? -----> Select one

Frequency

How Often? Weekly ▾

Apply These Settings to All Your Students? ☐

Send Now For [redacted] ☐

6.) Click Save/Submit so your settings update.